



**SOMERSET BERKLEY  
REGIONAL HIGH SCHOOL  
"A PARTNERSHIP FOR EXCELLENCE"**



Dr. Susan Brelsford  
Assistant Principal

Mr. David J. Lanczycki  
Principal

Ms. Kim DoCouto  
Assistant Principal

Dear Parent/Guardian:

The Science Department at Somerset Berkley Regional High School is concerned about proper laboratory safety and the work performed in the labs. In an effort to make students aware of all of the safety aspects of the various labs, we have designed a student agreement and checklist for each science student. Please read the "Safety Procedures" and "First Aid" sections on the reverse side of this letter. All students have been asked to sign the "Safety Contract".

Please sign below and return to the science teacher as soon as possible. Should you have any questions about this letter, agreement, and the checklist, please call me at 508/324-3115 ext 1170 at Somerset Berkley Regional High School.

Sincerely,

*Matthew K. Talbot*

Mr. Matthew K. Talbot  
Science Curriculum Coordinator 9-12

**Parent/Guardian Lab Safety and Equipment Responsibility Agreement**

Your signature below indicates that you have been made aware of the following information.

- 1) It gives your student permission to participate in lab activities.
- 2) It shows us that you have been informed that we have instructed your student in the appropriate areas of lab safety and that they will follow the safety rules.
- 3) It makes you and your student aware that you, as the parent/guardian and they, as the student, are responsible for lost, stolen, broken, or damaged equipment and textbooks while it is in their care.

Please take the time to read, understand, and discuss this agreement with your student and have them return it to their science teacher listed on the back of this agreement.

**Parent/Guardian's Printed Name** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

High School Address:  
270 Grandview Avenue  
Somerset, MA 02726  
508-324-3115 FAX: 508-324-3118

Central Office Address:  
540 Whetstone Hill Road  
Somerset, Ma 02726  
508-324-3100

## Safety Procedures for Science Labs at Somerset Berkley Regional High School

1. Listen carefully to all directions, Read all instructions and follow your teacher's directions before starting any investigation or experiment.
2. Immediately report all accidents regardless of how minor to your teacher.
3. Work in the lab only when the teacher is present or when you have permission to do so.
4. Never indulge in horseplay or behavior that could lead to injury of others.
5. Before beginning work in lab, clean the lab bench top and your glassware.
6. Use goggles, gloves, and lab aprons when instructed to do so.
7. Due to the dangers of broken glass and corrosive liquid spills in the lab, open sandals, or bare feet are not permitted in the lab. Long hair should be tied back.
8. Learn the location and proper usage of the eyewash fountain, fire extinguisher, safety shower, fire alarm box, telephone, evacuation routes, clean-up brush and dust pan, glass/chemical disposal can.
9. For minor skin burns, immediately plunge the burned area into cold water and notify the teacher.
10. If you get any chemical in your eye, immediately wash the eye with the eye-wash station and notify the teacher.
11. Never look directly into a test tube. View the contents from the side.
12. Never smell a material in a test tube or flask directly. Instead, with your hand, "fan" some of the fumes to your nose carefully.
13. Immediately notify the teacher of any chemical spill and clean up the spill as directed.
14. Never take chemical stock bottles to the lab benches.
15. Use equipment only as directed.
16. Never taste any material in the lab
17. Food, drink and gum are prohibited in lab.
18. Never add water to concentrated acid solutions. The heat generated may cause spattering. Instead, as you stir, add the acid slowly to water.
19. Read the label on chemical bottles at least twice before using the chemical. Many chemicals have names that are easily confused.
20. Return all lab materials and equipment to their proper places after use and upon completion of work, wash and dry all equipment, your lab bench and your clean-up area.

I have read and understand the safety procedures and first aid information listed above. I recognize and understand my responsibilities and obligations. I pledge to observe all safety rules in the science laboratory at all times. I understand that I, as well as my Parent/Guardian, am responsible for any lost, stolen, broken, or damaged equipment and textbooks while it is in my care.

**Student's Printed Name** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Science Teacher's Name:** \_\_\_\_\_

**Note: Please return this form to your science classroom teacher at the next class meeting.**